

CS-19-078

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.  
**CM2769**

## CONTRACTOR INFORMATION

Name: Episcopal Children's Services, Inc.

Address: 8443 Baymeadows Road, Suite 1 Jacksonville FL 32256

City State Zip

Contractor's Administrator Name: Conni Stophel Title: Chief Executive Director

Tel#: (904) 726-1500 Fax: (904) 726-1520 Email: tmatheny@ecs4kids.org

## CONTRACT INFORMATION

Contract Name: Funding Agreement for FY 2019/2020 Contract Value: \$12,150.00

Brief Description: Funding agreement for Episcopal Children's Services to provide quality child care to Nassau County's low income children and parents

Contract Dates : From: 10/01/2019 to: 9/30/2020 Status:  New  Renew  Amend#  WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other Not For Profit

### If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_

New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |  |                         |   |
|----|--|-------------------------|---|
| 1. | <u>[Signature]</u><br>Department Head Signature                  | <u>11/18/19</u><br>Date | <u>Office of Management &amp; Budget</u><br>Submitting Department |
| 2. | <u>[Signature]</u><br>Contract Management                        | <u>11/13/19</u><br>Date | <u>01692564-582005</u><br>Funding Source/Acct #                   |
| 3. | <u>[Signature]</u><br>Office of Management & Budget              | <u>11/18/19</u><br>Date |   |
| 4. | <u>[Signature]</u><br>County Attorney (approved as to form only) | <u>11/20/19</u><br>Date |   |

Comments: \_\_\_\_\_

### COUNTY MANAGER – FINAL SIGNATURE APPROVAL

[Signature] 11/21/19  
Michael Mullin Date

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**FUNDING AGREEMENT FOR FISCAL YEAR 2019/2020 FOR EPISCOPAL  
CHILDREN'S SERVICES, INC.**

This Agreement entered into this 20<sup>th</sup> day of November, 2019, by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as COUNTY, and the **EPISCOPAL CHILDREN'S SERVICES, INC.**, 8443 Baymeadows Road, Suite 1, Jacksonville, FL 32256, hereinafter referred to as AGENCY.

**WHEREAS**, it is in the best interest of the citizens of Nassau County that the AGENCY's program continue; and

**WHEREAS**, the AGENCY provides quality child care to Nassau County's low-income children and parents.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. For the sum of \$12,150.00, which shall be paid in quarterly installments, during the months of December, February, May and August, the AGENCY does hereby agree to perform services that will benefit the residents of Nassau County. Appropriations necessary for the funding of this Agreement beyond FY 2019/2020 shall be subject to the budget and appropriation by the COUNTY during the regular budget process. Said services to include but not be limited to the following:

a. Continuing the present level of services provided for the economically deprived children and parents of Nassau County, Florida.

2. AGENCY shall submit simultaneously to the County Manager and the Clerk an annual accounting acceptable to the Clerk on or before May 1<sup>st</sup> of each fiscal year in which AGENCY received funding from the County. Additionally, AGENCY shall make its books available for inspection by a designee of the County upon reasonable notice. Failure of AGENCY to provide the annual accounting record by the time specified shall result in the revocation of granting of further funds and reimbursement of funds distributed during the year for which no report was submitted.

3. All facilities, programs and services should be compliant with the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA). Failure to provide facilities, programs, or services that are compliant with both the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA) shall be considered a breach of the Agreement.

4. The term of this Agreement shall commence October 1, 2019 and terminate September 30, 2020.

5. This Agreement shall be amended in writing from time to time by mutual consent of both parties.

IN WITNESS WHEREOF, the effective date of this Agreement shall be the date of its being signed by the Designee of the Board of County Commissioners of Nassau County, Florida, this 20<sup>th</sup> day of November, 2019.

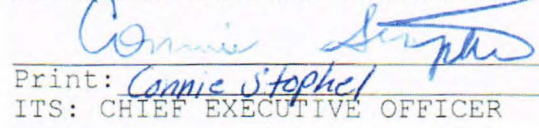
**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**



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MICHAEL S. MULLIN, COUNTY MANAGER  
ITS: DESIGNEE

**EPISCOPAL CHILDREN'S SERVICES**



A handwritten signature in blue ink, appearing to read 'Connie Stophel', is written over a horizontal line.

Print: *Connie Stophel*  
ITS: CHIEF EXECUTIVE OFFICER